



## ***CABINET (FINANCE) SUB COMMITTEE***

***Immediately Following Cabinet on  
MONDAY, 9 DECEMBER 2019***

***\*COMMITTEE ROOMS A/B - NEATH CIVIC CENTRE***

***\*PLEASE NOTE VENUE***

### **Part 1**

1. Appointment of Chairperson
2. Declarations of Interest
3. Minutes of Previous Meeting (*Pages 3 - 12*)
4. Community Councils Minor Projects Scheme – Application from Tonna Community Council (*Pages 13 - 16*)
5. Miscellaneous Grant Fund Applications (*Pages 17 - 22*)
6. Urgent Items  
Any urgent items (whether public or exempt), at the discretion of the Chairperson pursuant to Statutory Instrument 2001 No 2290 (as amended)

**S.Phillips**  
**Chief Executive**

**Civic Centre  
Port Talbot**

**3 December 2019**

## **Cabinet Board Members:**

**Councillors:** C.Clement-Williams and D.Jones

### **Notes:**

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise Democratic Services staff.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process). The Chairperson and Vice Chairperson of the relevant Scrutiny Committee will be invited to be present at this meeting.*

**EXECUTIVE DECISION RECORD**

**30 OCTOBER 2019**

**CABINET (FINANCE) SUB COMMITTEE**

**Cabinet Members:**

Councillors: C.Clement-Williams (Chairperson) and D.Jones

**Officers in Attendance:**

H.Jenkins, H.Lewis and T.Davies

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor C.Clement-Williams be appointed Chairperson for the meeting.

2. **MINUTES OF PREVIOUS MEETING**

**Decision:**

That the Minutes of the previous meetings of Cabinet (Finance) Sub Committee held on 25 September and 2 October, 2019, be approved.

3. **GLAMORGAN FURTHER EDUCATION TRUST FUND**

**Decisions:**

That the following grants be awarded under the Glamorgan Trust Fund:

**Full Time Students**

|   | Candidate | Qualifications  | Purpose for which required                                       | Approx. amount requested | Remarks                                | Amount granted £ |
|---|-----------|-----------------|--|--------------------------|--|------------------|
| 1 | E.B       | BA Anthropology | Harvard University<br>2 Year Course<br>Master Design Engineering | £10000.00                | LA Precluded from providing assistance | <b>£5000.00</b>  |
| 2 | K.D.      | GSCE            | A Levels<br><br>2 Year Course<br>Hartpury College                | £5000.00                 | LA Precluded from providing assistance | <b>£2500.00</b>  |
| 3 | E.E       | GSCE            | A LEVELS<br>2 Year Course<br>Hartpury College                    | £5000.00                 | LA Precluded from providing assistance | <b>£2500.00</b>  |

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|   |     |      |  |           |  |                 |
|---|-----|------|--|-----------|--|-----------------|
| 4 | S.E | GSCE | A Levels<br>2 Year Course<br>Cardiff 6thForm College College | £10700.00 | LA Precluded from providing assistance | <b>£5350.00</b> |
| 5 | J.T | GSCE | Extended Diploma Performance and Excellence<br>2 Year Course | £1000.00  | No funding available from LA           | <b>£500.00</b>  |

**Part Time Students**

|   | Candidate | Qualifications | Purpose for which required   | Approx. amount Requested | Remarks                      | Amount granted £ |
|---|-----------|----------------|--|--------------------------|------------------------------|------------------|
| 1 | E.J       | MA English     | PHD English Literature<br>2 Year Course(Final)<br>Cardiff University | £4,164.00                | No funding available from LA | £2082.00         |

Tools

|   | Candidate | Qualifications | Purpose for which required  | Approx. amount Requested | Remarks                      | Amount granted £ |
|---|-----------|----------------|---|--------------------------|------------------------------|------------------|
| 1 | R.W       | GCSE           | National Choir of Wales   | £550.00                  | No funding available from LA | £275.00          |
| 2 | C.D       | GSCE           | Carpentry and Joinery - Tools<br>3 Years<br>Neath Port Talbot College | £983.00                  | No funding available from LA | £491.50          |

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**Reason for Decisions:**

To provide appropriate financial support for students who would otherwise suffer hardship.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

4. **MISCELLANEOUS GRANT FUND APPLICATIONS**

**Decisions:**

1. That grant assistance of £220 per annum be awarded towards the rent amount of the lease of the bowling green at Baglan Park for the Tyn Y Twr Bowling Club, subject to review in line with rent reviews.
2. That grant assistance of £220 per annum be awarded towards the rent amount of the lease of the bowling green and pavilion at Briton Ferry for the Graig Bowling Green Association, subject to review in line with rent reviews.
3. That grant assistance of £250 per annum be awarded towards the rent amount of the lease of the hall at Llansawel Crescent, Briton Ferry, for Giants Grave Boys Club, subject to review in line with rent reviews.

**Reason for Decisions:**

To decide on the amount of financial support in respect of the grant applications received.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

**CHAIRPERSON**

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**EXECUTIVE DECISION RECORD**

**20 NOVEMBER 2019**

**CABINET (FINANCE) SUB COMMITTEE**

**Cabinet Members:**

Councillors: C.Clement-Williams (Chairperson) and D.Jones

**Officers in Attendance:**

H.Jenkins, K.Jones, H.Jones and T.Davies

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor C.Clement-Williams be appointed Chairperson for the meeting.

2. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND**

**Decision:**

That grant assistance of £1,000 be awarded to the British Red Cross for wheelchair acquisitions to support those in crisis across Neath Port Talbot.

**Reason for Decision:**

To decide on the amount of financial support in respect of the grant application received.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

3. **MISCELLANEOUS GRANT FUND APPLICATIONS**

**Decisions:**

1. That grant assistance of £200 per annum be awarded towards the rent amount of the lease of the bowling green at Heol Gwilym Cwmllynfell for the Cwmllynfell and District Bowls Club, subject to review in line with rent reviews.
2. That grant assistance of £200 per annum be awarded towards the rent amount of the lease of the bowling green at Blaengwynfi Recreation Park for the Gwynfi Bowls Club, subject to review in line with rent reviews.
3. That grant assistance of £500 be awarded to the British Red Cross to support those in crisis across Neath Port Talbot.

**Reason for Decisions:**

To decide on the amount of financial support in respect of the grant applications received.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

4. **ACCESS TO MEETINGS**

**Decision:**

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

5. **WRITE OFF OF COUNCIL TAX**

**Decision:**

That the council tax write offs, for the amounts described in the private, circulated report, be agreed.

**Reason for Decision:**

The council tax accounts are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

6. **SUNDRY DEBTOR WRITE OFFS**

**Decision:**

That the sundry debtor write offs, for the amounts described in the private, circulated report, be agreed.

**Reason for Decision:**

The amounts due are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**CHAIRPERSON**

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## **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

### **CABINET (FINANCE) SUB COMMITTEE**

**9 DECEMBER 2019**

### **REPORT OF THE DIRECTOR OF FINANCE & CORPORATE SERVICES – H. JENKINS**

#### **Matter for Decision**

#### **Wards Affected – Tonna**

#### **Report Title – Community Councils Minor Projects Scheme – Application from Tonna Community Council**

#### **Purpose of Report**

1. To seek Members' approval to provide a grant to Tonna Community Council under the Council's Minor Projects Scheme.

#### **Background**

2. Neath Port Talbot Council has approved a Community Council Minor Projects Grants Scheme in order to assist Community Councils in undertaking minor capital projects. Approved grants are required to be claimed within two years of approval.
3. The Council has received an application for grant aid under the above mentioned scheme from Tonna Community Council. This application is for grant assistance towards the cost of upgrading and refurbishment works to Dan-y-Bryn Playground. The estimated cost of the works is £33,334 plus recoverable VAT.
4. The remainder of the cost of the works will be financed from the Tonna Community Council Reserves

## **Proposal and Financial Impact**

5. The application from Tonna Community Council complies with the conditions of grant and is entitled to grant support at 60% up to a maximum of £12,000 in accordance with the Minor Projects Grants Scheme and payment be made on receipt of paid invoices together with a copy bank statement.

## **Integrated Impact Assessment**

6. There are no impacts in respect of the obligations to the Council under the Equality Act 2010, the Welsh Language Standards (No 1) Regulations 2015, the Environment (Wales) Act 2016 and support via this grant is a positive impact in respect of the Wellbeing and Future Generations (Wales) Act 2015.

## **Valleys Communities Impacts**

7. Applications for grant are available to Community Councils across the county borough.

## **Workforce Impacts**

8. There are no workforce impacts.

## **Legal Impacts**

9. Grants are provided in line with the approved scheme criteria.

## **Risk Management Impacts**

10. All grant applications are considered on their own merit and in line with the approved scheme criteria.

## **Consultation**

11. There is no requirement under the Constitution for external consultation on this item.

### **Recommendation**

12. It is recommended that Members approve a grant of 60% of actual costs up to a maximum of £12,000 to Tonna Community Council.

### **Reason for Proposed Decision**

13. The decision is in compliance with the approved policy and to enable community improvements.

### **Implementation of Decision**

14. The decision is proposed for implementation after the 3 day call-in period.

### **List of Background Papers**

15. Application form from Tonna Community Council.

### **Officer Contact**

16. Mr. H. J. Jenkins – Director of Finance & Corporate Services  
(Tel. 01639 763251 - email: [h.jenkins@neath-porttalbot.gov.uk](mailto:h.jenkins@neath-porttalbot.gov.uk))

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Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

### **CABINET (FINANCE) SUB COMMITTEE**

**9 DECEMBER 2019**

### **REPORT OF THE DIRECTOR OF FINANCE & CORPORATE SERVICES – H.JENKINS**

#### **Matters for Decision**

**Wards Affected: All, Margam and Glyncoirwg**

**Report Title – Miscellaneous Grant Fund Applications**

#### **Purpose of the Report:**

1. To seek Member approval in relation to grant applications received at Appendix 1 attached.

#### **Background and Financial Impacts**

2. The Council has a Miscellaneous Grants Scheme to support individual applications for grants in line with the criteria set out below:-

## **Existing Policy Statement**

- a) Each application will be considered on its merits.
- b) The Committee will only approve applications for financial assistance from voluntary or charitable organisations which are manifestly committed to voluntary endeavours of a local nature. This will not preclude the consideration of applications where the disposal of funds is outside the area but still provides significant benefits for the people from the Neath Port Talbot area.
- c) No applications will be considered from religious bodies except relating to church halls and other premises where there is significant community use of the property for non-religious activities.
- d) No applications will be considered from other public funded bodies such as community councils, hospital trusts, etc. or where the benefit may be in lieu of their contributions such as appeals for hospital equipment.
- e) Applications from individuals may be considered where both the person and the community derive a benefit.
- f) No grants will be made to any individual or organisation whose prime purpose is to distribute their funds to other charitable bodies.

## **Miscellaneous Grant funding available**

- 3. Members have approved a budget of £2,650 for miscellaneous grants for 2019/20

## **Integrated Impact Assessment**

- 4. There are no impacts in respect of the obligations to the Council under the Equality Act 2010, the Welsh Language Standards (No 1) Regulations 2015, the Environment (Wales) Act 2016 and support via this grant provides generally a positive impact in

respect of the Wellbeing and Future Generations (Wales) Act 2015.

### **Valleys Communities Impacts**

5. Applications for grant are available to voluntary and charitable organisations across the county borough.

### **Workforce Impacts**

6. There are no workforce impacts.

### **Legal Impacts**

7. Grants are provided in line with the approved scheme criteria.

### **Risk Management Impacts**

8. All grant applications are considered on their own merit and in line with the approved scheme criteria.

### **Consultation**

9. There is no requirement for external consultation on this item.
10. It is recommended that Members approve the applications set out in Appendix 1 to this report.

## **Reason for Proposed Decision**

11. To decide on the amount of financial support in respect of the grant applications received.

## **Implementation of Decision**

12. The decision is proposed for implementation after the three day call in period.

## **Appendices**

13. Appendix 1 – Schedule of grant applications.

## **List of Background Papers**

14. Grant Applications

## **Officer Contact**

Mr Hywel Jenkins – Director of Finance and Corporate Services

Tel. No: 01639 763251

email: [h.jenkins@npt.gov.uk](mailto:h.jenkins@npt.gov.uk)

**Schedule of Grant Application**

| <b>Applicant</b>                    | <b>Purpose</b>   | <b>Amount Request/Cost of "Project"</b>  | <b>Previous Support</b>                                      | <b>Comments</b>   |
|-------------------------------------|--|--|--|---|
| Bibles for Children                 | To provide free bibles to school children  | No amount specified  | £100 granted 15 December 2016                                | It is recommended that no grant assistance is provided on this occasion.  |
| Margam Youth Centre                 | Grant assistance towards the rent amount of lease of Groeswen Playing Fields and Pavilion                  | Grant towards the increased cost of rent of £1,485 p.a. due from 8 <sup>th</sup> July 2020.  | Provided with grant of £1,350 p.a. for five years from 2015. | Provide grant of £1,350 p.a. subject to review in line with rent reviews.   |
| Noddfa Community Centre, Glyncorrwg | Grant assistance towards the rent amount of lease of Noddfa Community Centre, Dunraven Street, Glyncorrwg. | Grant towards the increased cost of rent of £2,420 p.a. due from 5 <sup>th</sup> March 2020. | Provided with grant of £2,200 from 2014 p.a. for five years. | Provide grant of £2,310 p.a. subject to review in line with rent reviews. Additional grant provided to support services in the local community. |

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